

Sacramento Area Sewer District
Sanitary Sewer Overflow (SSO) Response Procedures

Effective: 1/15/2009 Revised 12/12/2008 Supersedes 3/29/08

11. SSO Response Charge Codes

Use of Charge Codes

There are the following categories of cost roll-ups SASD is collecting for SSOs and BISs. The purpose of this separating into categories is to collect costs that are above and beyond SASD's normal response to these events. The categories are:

- Large Events (SASD staff involvement spans more than one day and have more than one cost center involved. Does not apply to Risk Management & George Hills BIS restoration work)
 - Cause of SSO or BIS in private (non-SASD) or SASD line – use sequential code set aside for special events – Contact Candy Neal or Steve DeLozier to get the next sequential number (i.e. Emergency Event X)
- All other events
 - Cause of SSO or BIS in SASD pipe
 - Service Request is part of normal operations – and charges the same as any non-SSO/BIS service request
 - Work Orders to determine responsibility for cause of SSO/BIS and to clean-up charge to SASD Overflow Response (i.e. CS_017)
 - Cause of SSO or BIS in private (non SASD or SRCSD) pipe
 - Service Request is part of normal operations – and charges the same as any non-SSO/BIS service request
 - Work Orders to determine responsibility for cause of SSO/BIS charge to SASD Overflow Response (i.e. CS_017)
 - Work Orders to clean up a private cause SSO or BIS charge to Private Overflow Response.
 - Cause of SSO or BIS in SRCSD pipe
 - Service Request is part of normal operations – and charges the same as any non-SSO/BIS service request
 - Work Orders to determine responsibility for cause of SSO/BIS charge to SASD Overflow Response (i.e. CS_017)
 - Work Orders to assist in containment, clean up or anyiother support as requested by SRCSD from a SRCSD system caused SSO or BIS charge to SRCSD Overflow Response.
 - When Called to respond to SSO or BIS in General Services, Airports and Parks systems:
 - Service requests and work orders all charge to these entities as shown below. (Note: The service request is handled differently

Sacramento Area Sewer District
Sanitary Sewer Overflow (SSO) Response Procedures

Effective: 1/15/2009 Revised 12/12/2008 Supersedes 3/29/08

here as response is one of the services charged to these agencies by SASD.)

The Sacramento Area Sewer District (the District) has provided the following labor and supply charge codes to be applied to all SSO and BIS responses.

District Overflow Response

District Staff

<u>Description</u>	<u>Labor Order</u>	<u>Supplies</u>	<u>Cost Center</u>
Underground	CSU017	CSU017	3005080000
Facilities	CSF017	CSF017	3005070000
Communications & Media Office (CMO)	CSD017	CSD017	3005090000
	CYO840	CYO840	3005100000
Asset Management (AM)	CSA017	CSA017	3005010000
Wastewater Source Control Section (WSCS)	CYT840	CYT840	3005100000

Support Staff

<u>Description</u>	<u>Labor Order</u>	<u>Supplies</u>	<u>Cost Center</u>
Regional County Sanitation District (SRCSD)			
• Lab Admin-SSO Program	CYA840	CS-J0ER0R-03	3005100000
• Lab Ops-SSO Program	CYB840	CS-J0ER0R-03	3005100000
• Interceptor O&M	CYI841	CS-J0ER0R-03	3005100000
• Ops Support	CYL841	CS-J0ER0R-03	3005100000

Private Overflow Response

District Staff

<u>Description</u>	<u>Labor Order</u>	<u>Supplies</u>	<u>Cost Center</u>
Underground	CSU018	CSU018	3005080000
Facilities	CSF018	CSF018	3005070000
Communications & Media Office (CMO)	CSD018	CSD018	3005090000
Collections Administration	CYO842	CYO842	3005100000
Asset Management (AM)	CSA018	CSA018	3005010000
Wastewater Source Control Section (WSCS)	CYT842	CYT842	3005100000

Support Staff

<u>Description</u>	<u>Labor Order</u>	<u>Supplies</u>	<u>Cost Center</u>
--------------------	--------------------	-----------------	--------------------

Sacramento Area Sewer District
Sanitary Sewer Overflow (SSO) Response Procedures

Effective: 1/15/2009 Revised 12/12/2008 Supersedes 3/29/08

Regional County Sanitation District (SRCSD)

- Lab Admin-SSO Program CYA842 CS-JPER0R-03 3005100000
- Lab Ops-SSO Program CYB842 CS-JPER0R-03 3005100000
- Interceptor O&M CYI842 CS-JPER0R-03 3005100000
- Ops Support CYL842 CS-JPER0R-03 3005100000

SRCSD Overflow Response

District Staff

<u>Description</u>	<u>Labor Order</u>	<u>Supplies</u>	<u>Cost Center</u>
Underground	CDU502	CDU502	3028620000
Facilities	CDF502	CDF502	3028620000
Communications & Media Office (CMO)	RGO838	RGO838	3028670000
Wastewater Source Control Section (WSCS)	RGT838	RGT838	3028440000

General Services Overflow Response

Underground Staff

<u>Facility</u>	<u>Cost Center</u>	<u>Labor Order</u>	<u>Supplies</u>
GS Administration Building (00001)	7007430100	CDU521	CDU521
GS Courthouse & Basement (00004)	7007430100	CDU522	CDU522
GS Mental Health Center (00042)	7007420100	CDU523	CDU523
GS RCCC (00080)	7007420100	CDU524	CDU524
GS Juvenile Hall (00095)	7007420100	CDU525	CDU525
GS Downtown Facilities-Misc (00101)	7007430100	CDU526	CDU526
GS OB #2 (00160)	7007430100	CDU527	CDU527
GS Bradshaw Complex-Misc (00201)	7007420100	CDU528	CDU528
GS Youth Service Center (00380)	7007420100	CDU529	CDU529
GS Sheriff Admin Bldg (00387)	7007430100	CDU530	CDU530
GS New Administration Center (00504)	7007430100	CDU531	CDU531
GS Hall of Justice-Main Jail (00505)	7007430100	CDU532	CDU532
GS Work Release Facility (00508)	7007430100	CDU533	CDU533
GS 799 G Street Building (00513)	7007430100	CDU534	CDU534
GS Spink Building (00911)	7007430100	CDU535	CDU535
GS Boys Ranch Sewer Coll (0G019)	7007420100	CDU536	CDU536
GS Coroners Sewage Pretreatment Facility (0G033)	7007420100	CDU537	CDU537
GS RCCC #1 Sewer Facility (0G099)	7007420100	NA	NA
GS Boys Ranch Emg. Response (00105)	7007420100	CDU539	CDU539

Facilities Staff

<u>Facility</u>	<u>Cost Center</u>	<u>Labor Order</u>	<u>Supplies</u>
GS Hall of Justice-Main Jail (00505)	7007430100	CDF532	CDF532
GS RCCC #1 Sewer Facility (0G099)	7007420100	CDF538	CDF538

Sacramento Area Sewer District
Sanitary Sewer Overflow (SSO) Response Procedures

Effective: 1/15/2009 Revised 12/12/2008 Supersedes 3/29/08

Airports Overflow Response

Underground Staff

Facility	Cost Center	WBS	Labor Order	Supplies
Metro Airport Emergency Call Out	3403425111	WQ-NAPEMG-03	CDU541	CDU541
Metro Airport - Terminal #1 Building	3403425111	WQ-N00261-03	NA	NA
Metro Airport - Terminal #2 Building	3403425111	WQ-N00262-03	NA	NA
Metro Airport - Boiler Room	3403425111	WQ-N0G041-03	NA	NA
Metro Airport Terminal #1 S/L	3403425111	WQ-N0G060-03	NA	NA
Metro Airport Terminal #2 S/L	3403425111	WQ-N0G061-03	NA	NA
Metro Airport CPS Building S/L	3403425111	WQ-N0G062-03	NA	NA
Metro Airport Foundation Drain S/L	3403425111	WQ-N0G063-03	NA	NA
Metro Airport Hotel S/L	3403425111	WQ-N0G064-03	NA	NA
Metro Airport S/L	3403425114	WQ-N0G045-03	NA	NA
Metro Airport Sewage TP	3403425114	WQ-N0G048-03	NA	NA
Metro Airport Crash & Rescue S/L	3403425114	WQ-N0G065-03	NA	NA
CSD-1 Assist AIRPORTS evaluate Sewer system	3483486000	NONE	NA	NA

Facilities Staff

Facility	Cost Center	WBS	Labor Order	Supplies
Metro Airport Emergency Call Out	3403425111	WQ-NAPEMG-03	CDF541	CDF541
Metro Airport Terminal #1 Building	3403425111	WQ-N00261-03	CDF541	CDF541
Metro Airport Terminal #2 Building	3403425111	WQ-N00262-03	CDF541	CDF541
Metro Airport Boiler Room	3403425111	WQ-N0G041-03	CDF541	CDF541
Metro Airport Terminal #1 S/L	3403425111	WQ-N0G060-03	CDF541	CDF541
Metro Airport Terminal #2 S/L	3403425111	WQ-N0G061-03	CDF541	CDF541
Metro Airport CPS Building S/L	3403425111	WQ-N0G062-03	CDF541	CDF541
Metro Airport Foundation Drain S/L	3403425111	WQ-N0G063-03	CDF541	CDF541
Metro Airport Hotel S/L	3403425111	WQ-N0G064-03	CDF541	CDF541
Metro Airport S/L	3403425114	WQ-N0G045-03	CDF542	CDF542
Metro Airport Sewage TP	3403425114	WQ-N0G048-03	CDF542	CDF542
Metro Airport Crash & Rescue S/L	3403425114	WQ-N0G065-03	CDF542	CDF542
CSD-1 Assist AIRPORTS evaluate Sewer system	3483486000	NONE	NA	NA

Sacramento Area Sewer District
Sanitary Sewer Overflow (SSO) Response Procedures

Effective: 1/15/2009 Revised 12/12/2008 Supersedes 3/29/08

Parks Overflow Response

Underground Staff

Facility	Cost Center	WBS	Labor Order	Supplies
Sherman Island	6400000220	WQ-S0P076-03	CDU544	CDU544
Goethe Park Restroom - Picnic Area	6400000230	WQ-S0P054-03	CDU545	CDU545
Goethe Park Restroom - Horse Trls	6400000230	WQ-S0P055-03	CDU545	CDU545
Discovery Park Septic Tanks	6400000230	WQ-N0P060-03	CDU545	CDU545
Howe Avenue Bathroom Facilities	6400000230	WQ-S0P083-03	CDU545	CDU545
Watt Avenue Bathroom Facilities	6400000230	WQ-S0P084-03	CDU545	CDU545
Lower Sunrise Bathroom Facilities	6400000230	WQ-S0P085-03	CDU545	CDU545
Upper Sunrise Bathroom Facilities	6400000230	WQ-N0P086-03	CDU545	CDU545
Gibson Ranch Soccer	6400000370	WQ-N0P082-03	CDU546	CDU546

Facilities Staff

Facility	Cost Center	WBS	Labor Order	Supplies
Sherman Island	6400000220	WQ-S0P076-03	NA	NA
Goethe Park Restroom - Picnic Area	6400000230	WQ-S0P054-03	CDF545	CDF545
Goethe Park Restroom - Horse Trls	6400000230	WQ-S0P055-03	CDF545	CDF545
Discovery Park Septic Tanks	6400000230	WQ-N0P060-03	CDF545	CDF545
Howe Avenue Bathroom Facilities	6400000230	WQ-S0P083-03	CDF545	CDF545
Watt Avenue Bathroom Facilities	6400000230	WQ-S0P084-03	CDF545	CDF545
Lower Sunrise Bathroom Facilities	6400000230	WQ-S0P085-03	CDF545	CDF545
Upper Sunrise Bathroom Facilities	6400000230	WQ-N0P086-03	CDF545	CDF545
Gibson Ranch Soccer	6400000370	WQ-N0P082-03	NA	NA